National Honor Society Executive Board Member Application

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In order to apply, you must have been a NHS member for 1 full year AND be in good standing (i.e.met attendance, GPA, and service requirements).

**Highlight/Circle** the position you would like to run for: **President Vice President Secretary Treasurer**

1. What leadership qualities do you possess that will make you an effective leader?

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1. Why do you want to be an officer of National Honor Society?

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1. What other clubs are you involved in at George Jenkins High School? Do you hold any leadership positions in these clubs?

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1. Are you involved in other activities outside of school that would prohibit you from attending executive board meetings and other functions?

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1. What new ideas do you have for activities/ community service projects that could be done for next year?

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1. Faculty Recommendation

I, (print teacher’s name)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby recommend

(print student name)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for a leadership position in

GJHS’s Chapter of the National Honor Society. I find this student maintains high qualities in

character, leadership, scholarship, and citizenship.

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Faculty Signature

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Faculty Signature

Email: [rifkier@richmond.k12.ga.us](mailto:rifkier@richmond.k12.ga.us)

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**Officer Duties**

**President**

Meets with Advisor to plan meetings, discuss community service, amend Bylaws, vote on items

Helps run meetings (either virtually or in person)

Sends updates to other members

Gives information about NHS to other organizations

Makes calls/ sends emails about Community Service to outside organizations

**Vice President**

Meets with Advisor to plan meetings, discuss community service, amend Bylaws, vote on items

Helps run meetings (either virtually or in person) if President is not available

Gives information about NHS to other organizations

Makes calls/ sends emails about Community Service to outside organizations

**Secretary**

Meets with Advisor to plan meetings, discuss community service, amend Bylaws, vote on items

Helps Treasurer with money collection/tracking

Gives information about NHS to other organizations

Makes calls/ sends emails about Community Service to outside organizations

**Treasurer**

Meets with Advisor to plan meetings, discuss community service, amend Bylaws, vote on items

Collects / tracks monies collected

Gives information about NHS to other organizations